Part 1 / Basic Information

Organization Name

Mailing Address

Address Line 2

City

County

Zip Code + 4

Tax ID Number (9-digit number, no hyphen)

Contact Person

Contact Person E-Mail Address

Contact Person Phone Number

VISTA Supervisor (if different from Contact Person)

VISTA Supervisor E-Mail Address

VISTA Supervisor Phone Number

Part 1 / Basic Information (continued)

How many years has your organization hosted AmeriCorps Volunteers through VISTA overall?

Has your organization hosted VISTAs through sponsors other than the Ohio Association of Foodbanks? If so, list sponsors and activities.

What are considered full-time service hours at your organization? Indicate typical days and hours.

What is your current office schedule (hybrid, fully remote, fully in-person)?

Part 2 / Organizational Capacity

Recruitment and supervision

Recruitment of AmeriCorps Volunteers may occur March - July 2027, depending on when positions are filled. Host site supervisors must actively participate, including reviewing applications, interviewing, and communicating promptly with ShareCorps.

☐ Our organization understands the recruitment timeline and commits to active participation in recruitment.

Resources provided

Please indicate resources that will be provided to your AmeriCorps Volunteer for their project.

☐ Laptop/computer

☐ Access to a work phone

☐ Access to a work printer

☐ Desk space

Mileage reimbursement

Host sites must reimburse AmeriCorps Volunteers for required project-related travel according to the host site's mileage reimbursement policy.

☐ Our organization understands and accepts its responsibility for project-related mileage reimbursement.

Supervisor training

In-person supervisor training (Columbus, Ohio area): Tentative May 4, 2027. Required for first-year host sites and new VISTA supervisors.

☐ Our organization will provide consistent supervision and ensure the assigned supervisor attends required training.

How is your organization structured? Attach an organizational chart or outline your personnel structure.

Parts 3 & 4 / Need and Project

Part 3: Community and Organizational Need

What is your organization's mission? Briefly describe your mission and the communities you serve.

Describe the needs facing your organization and how a VISTA project will help meet those unmet needs.

Part 4: Project Description and Activities

Describe your proposed VISTA project. Briefly explain its purpose and the key activities your AmeriCorps Volunteer will undertake to support implementation and build organizational capacity.

Strategic Alignment / Outcomes

The Ohio Association of Foodbanks' 2027-2030 Strategic Framework identifies three desired outcomes that guide our collective work to strengthen Ohio's hunger relief network and impact.

All ShareCorps VISTA projects must align with at least one desired outcome and establish measurable goals reflecting the AmeriCorps Volunteer's proposed capacity-building activities.

Refer to page 4 of the ShareCorps Host Site Application Instructions (RFP) for additional information.

A. Strategic Outcome Alignment

Select at least one desired outcome your proposed VISTA project will advance.

- ☐ Outcome 1: Reliable Access to Food That Is Healthy and Local
- ☐ Outcome 2: Stronger Communities Through Common Ground
- ☐ Outcome 3: Better Outcomes Through Food Is Medicine

Describe how the project advances each selected outcome. Identify the need, the AmeriCorps Volunteer's capacity-building activities, and their contribution to each outcome.

Performance Measures / Goal Selection

B. Performance Measure Selection

Enter a realistic numerical goal for each measure your project will track. Outcomes will need to be aligned with VAD activities on the following page.

CB-01	Number of community volunteers recruited	Goal
CB-02	Number of staff/community volunteers trained	Goal
CB-03	Hours of service by volunteers recruited	Goal
CB-05	Dollar value of cash resources leveraged	Goal
CB-06	Dollar value of in-kind resources leveraged	Goal
CB-07	Number of new systems/processes implemented	Goal
FA-01	Number of individuals receiving nutrition education or related services	Goal
FA-02	Number of individuals with increased health knowledge	Goal
FA-03	Number of individuals reporting increased food security	Goal

Measurement / Sustainability

C. Performance Measurement and Sustainability

1. Measurement and documentation: How will your organization track and document progress? Identify data sources, systems, or methods used to verify results.

2. Sustainability and historical stewardship: How will the capacity, partnerships, systems, or resources developed continue beyond the AmeriCorps Volunteer's term? Returning ShareCorps host sites should give examples of previous VISTA project outcomes that have been maintained, expanded, or integrated into ongoing operations.

VISTA Assignment Description / Goal

VISTA Assignment Description (VAD). Refer to the RFP/Instructions for a sample VAD. Selected performance measures must correspond to the project objectives and activities.

Goal: Provide a description of the overall goal for your VISTA project.

VAD / Objective 1

Objective #1: Provide a description of a primary objective of the project.

Timeline (e.g., June 2027 – November 2027)

Which performance measure(s) from Section B correspond with this objective? Choose up to three.

N/A

N/A

N/A

What specific activities will the AmeriCorps Volunteer complete to achieve this objective?

Activity 1

Activity 2

Activity 3

Activity 4

Activity 5

VAD / Objective 1 Activities (continued)

Activity 6

Activity 7

Activity 8

Activity 9

Activity 10

VAD / Objective 2

Objective #2: Provide a description of a primary objective of the project.

Timeline (e.g., June 2027 – November 2027)

Which performance measure(s) from Section B correspond with this objective? Choose up to three.

N/A

N/A

N/A

What specific activities will the AmeriCorps Volunteer complete to achieve this objective?

Activity 1

Activity 2

Activity 3

Activity 4

Activity 5

VAD / Objective 2 Activities (continued)

Activity 6

Activity 7

Activity 8

Activity 9

Activity 10

VAD / Objective 3

Objective #3: Provide a description of a primary objective of the project.

Timeline (e.g., June 2027 – November 2027)

Which performance measure(s) from Section B correspond with this objective? Choose up to three.

N/A

N/A

N/A

What specific activities will the AmeriCorps Volunteer complete to achieve this objective?

Activity 1

Activity 2

Activity 3

Activity 4

Activity 5

VAD / Objective 3 Activities (continued)

Activity 6

Activity 7

Activity 8

Activity 9

Activity 10

Member Recruitment and Development

Describe how your organization will actively recruit potential applicants. What methods will you use to reach qualified candidates? How will you evaluate candidates for placement to ensure they have the desired skills to accomplish project goals?

Describe your plan for supporting your AmeriCorps Volunteer throughout their year of service. How will you support professional development? How will this experience add value to the AmeriCorps Volunteer's career trajectory?

AmeriCorps.gov / Project Description

ShareCorps Project Descriptions for the AmeriCorps.gov website. Refer to page 9 of the RFP/Instructions for a sample project description.

Position Name

Give a brief two-line description of the program (200 characters or less). This is the tagline applicants first see; make it engaging.

Enter your program description (2000 characters or less). Describe your organization and what you do.

SERVICE AREAS — Choose from the following

- ☐ Community/Economic Development
- ☐ Hunger
- ☐ Community Outreach
- ☐ Homelessness
- ☐ Children/Youth
- ☐ Housing
- ☐ Health
- ☐ Entrepreneur/Business
- ☐ Public Safety
- ☐ Elder Care
- ☐ Technology
- ☐ Ex-offender Reentry
- ☐ Education
- ☐ Neighborhood Revitalization

AmeriCorps.gov / Project Description (continued)

SKILLS — Choose from the following

- ☐ Counseling
- ☐ Leadership
- ☐ Business/Entrepreneur
- ☐ Medicine
- ☐ Communication
- ☐ Public Health
- ☐ Community Organization
- ☐ Public Speaking
- ☐ Computers/Technology
- ☐ Recruitment
- ☐ Conflict Resolution
- ☐ Teaching/Tutoring
- ☐ Education
- ☐ Trade/Construction
- ☐ First Aid
- ☐ Writing/Editing
- ☐ Fundraising/Grant Writing
- ☐ Youth Development
- ☐ Law
- ☐ General Skills

Provide a brief overview of what the AmeriCorps Volunteer will do during their term of service (1000 characters or less).

Select your desired education level for candidates (original default: H.S. diploma).